

Cottonwood CDDO
Council of Community Members / Quality Oversight Committee

July 24, 2019

Present; Jill Baker, Melissa Hicklin, Susan Davis, Margert Hogan, Beth Brown, Kara Walters, Lisa Boulton, Laura Bittenbender, Renea Johnson, & Angela Drake

1. System Updates
 - a. CDDO contract
 1. KDADS/CDDO business meetings will be cut back to twice a year due to the addition of quarterly workgroups for CDDO Operations, Quality Oversight, Eligibility, Functional Assessment, and Complex Needs. Each CDDO is allowed one representative per work group.
 2. KDADS wants to implement CDDO staff completing Provisional Plans of Care to start in January for new access to the IDD Waiver. The details will be worked out over the next few months.
 3. The 1st Quarter State Aid report this year will need to include the distribution methodology and Angela will share that report at the next meeting. Cottonwood distributes State Aid to the individuals left who were previously funded for Day and Residential through the old State General Funds grant so those individuals could continue their services after the grant funds were cut from the State budget.
 - b. KDADS staff updates
 1. The supervisor for KDADS licensing staff is Paula Branizor - Paula.Branizor@ks.gov
 2. Douglas County doesn't currently have an assigned licensing staff (Quality Management Specialist) so Larry Castro - Lauro.Castro@ks.gov from Shawnee County is covering Douglas County. Larry expects tornado drills to be conducted monthly during the months of April through September.
 - c. MFEI workgroup (functional assessment to replace BASIS)
 1. The remaining 2019 meetings are scheduled for 8/21, 9/18, and 11/20.
 2. The MFEI for the BI Waiver will begin rolling out in August. The MFEI for the FE Waiver and PD Waiver is on pause and more children's testing is needed for the IDD Waiver MFEI. Roll out of the IDD Waiver MFEI is set for spring 2020 but it may be likely that date will be postponed again.
 - d. HCBS Final Rule
 1. KDADS held meetings last week primarily asking for feedback from stakeholders regarding getting into compliance for the settings rule. The rule is scheduled to go into effect on March 17, 2022 and KDADS has information on their website - [https://kdads.ks.gov/commissions/home-community-based-services-\(hcbs\)/hcbs-waivers](https://kdads.ks.gov/commissions/home-community-based-services-(hcbs)/hcbs-waivers)
 - e. KanCare Clearinghouse / change in Protected Income Level implementation
 1. The increase in the Protected Income Level to \$1,177 will be implemented in September instead of January. The KanCare Clearinghouse is behind on Medicaid reviews but KDHE has a target date of 8/02/2019 to get caught up on all of them so the changes can

go into the system for the PIL. Providers should start seeing changes to HCBS monthly obligations after the system updates the PIL change.

2. KDHE employees will be taking over the Medicaid application reviews for HCBS individuals and those employees will be housed at DCF offices again. Lawrence isn't on the office list yet but more cities will be added in the future.

2. CDDO Management Reports

- a. Reports for April, May, and June were reviewed. There was an increase noted in Adverse Incident Reports primarily due to one consumer experiencing behavioral needs and his support team is meeting regularly.

3. Quality Oversight

- a. Update on QO issues
 1. Follow up on affiliation requirements with a Residential provider was completed.
- b. Review QO visits
 1. CDDO staff followed up on a consumer visit for posting of emergency evacuation routes at the service site. No other issues were identified for follow up during last quarter's visits.
 2. QO on site visits for the next quarter were assigned.

The next meeting is October 23rd at 3pm and CDDO policies will be reviewed.

Minutes by Angela Drake

Cottonwood CDDO
Council of Community Members / Quality Oversight Committee

October 23, 2019

Present; Lisa Boulton, Kara Walters, Margert Hogan, Susan Davis, Milissa Hicklin, Jill Baker, & Angela Drake

1. Annual Review of CDDO policies
 - a. The members reviewed current CDDO policies and there were no recommendations for any revisions at this time.

2. System Updates –
 - a. HCBS Final Rule – Day and Residential providers need to complete the self-assessment for your service sites by January 15th - <https://communityconnectionsks.org/>
 - b. MFEI – The workgroup is meeting every other month while KU focuses on the assessment tool for the BI Waiver. We are still short on youth assessments for testing.
 - c. State Aid – Cottonwood CDDO’s State Aid allocation protocol is posted on our website at - <http://www.cddo.cwood.org/Policies/Policy.htm>
 - d. Resource Expo – The Transition Council for Douglas and Jefferson counties is hosting the Resource Expo on April 8, 2020 at Billy Mills Middle School from 4:30pm to 6pm. Save the date and plan to have a booth to showcase your services to students and families at the Expo!

3. CDDO Management Reports
 - a. Reports from the previous quarter were reviewed and there were no recommendations for any follow up.

4. Quality Oversight
 - a. Members reviewed the quality oversight visits from the previous quarter. There were no concerns noted and no issues that required any follow up. The next round of visit assignments were made.

The next meeting is scheduled for January 22nd at 3pm.

Minutes by Angela Drake