

Cottonwood CDDO
Council of Community Members / Quality Oversight Committee

January 25, 2017

Present: Renae Johnson, Lisa Boulton, Kara Walters, Margert Hogan, Pat Bittel, Laura Bittenbender, Melissa Hicklin, Jill Baker, and Angela Drake

Angela passed around a sympathy card to sign for the family of Council member Chris Kasparek who passed away.

CDDO policies were reviewed by the Council for needed updates. Angela went over recommendations from the recent CDDO Review by KDADS regarding the header of the policies as Cottonwood, Inc. The Council agreed to change the header to Cottonwood, Inc. CDDO on each policy. The policy statement for each policy already begins with "Cottonwood, Inc. in its capacity as the Community Developmental Disabilities Organization (CDDO)."

CDDO Management Reports were reviewed for the past quarter and no unusual trends were noted. There were a couple of concerns reported by guardians that were followed up on but they did not request to pursue dispute resolution through the CDDO.

Angela gave a quick update on the MFEI tool as it is getting closer to testing. Cottonwood CDDO was asked to be a testing site but declined.

Quality Oversight visits from last quarter were reviewed and no concerns were noted. The next round of visits was assigned to members.

The next meeting is April 26th at 3pm. This meeting adjourned at 4pm.

Meeting Minutes by Angela Drake

Cottonwood CDDO
Council of Community Members / Quality Oversight Committee

April 26, 2017
Cottonwood, Inc. Board Room

Present: Milissa Hicklin, Jill Baker, Susan Davis, Margert Hogan, Pat Bittel, Kara Walters, Lisa Boulton, Laura Bittenbender, and Angela Drake

1. System Updates
 - a. KDADS / CDDO Business Meeting - There was discussion about the change to BASIS due dates to be in compliance with the IDD Waiver document. CMS has told KDADS they are not compliant with completing assessments annually within 365 days of the last assessment. KDADS will follow up as to whether the due date of the next assessment is based on the day the assessment was completed or the day it was entered into KAMIS. The day the new tier rate will go into effect is the 1st day of the month following the BASIS assessment.
 - b. MFEI - The April meeting for the workgroup was cancelled. DPOK CDDO has gone through training and is now testing the MFEI assessment. Adjustments are being made to the tool throughout the testing period. This is a rolling testing period, with eight CDDOs testing the tool over a two to three month time frame and all the testing should be completed by the end of 2017.

2. CDDO Management Reports were reviewed for the past quarter.

3. Quality Oversight
 - a. Update on QO issues – Angela reported out to the group on various quality oversight visits and follow up CDDO staff conducted over the past quarter in the CDDO area.
 - b. Committee QO visits from the past quarter were reported on by members and no issues were identified for follow up. The next round of consumer visits was assigned.

4. The next meeting is scheduled for July 26th at 3pm.

Minutes by Angela Drake

Cottonwood CDDO
Council of Community Members / Quality Oversight Committee

July 26, 2017

Present: Renae Johnson, Lisa Boulton, Milissa Hicklin, Pat Bittel, Margert Hogan, Susan Davis, Joni Hybsha, and Angela Drake

1. System Updates

- a. MFEI workgroup – DPOK CDDO has completed their testing phase of the new assessment tool. Johnson County, Wyandotte, County, and Shawnee County are starting their testing. KU noted that additional testing will be needed for children because not enough children have been due for their annual assessment so far. It is unknown if this will push back the timeline again for implementation but it seems likely. Implementation of the new assessment tool is currently expected to be August 2018. Also, MCO staff will start training on completing the full assessment tool. Angela reminded the group that the CDDOs will complete a short version of the tool for initial and annual eligibility and the MCOs will complete the full tool for development of the Person Centered Integrated Service Plans.
- b. HCBS Final Rule – calls with KDADS on the 1st and 3rd Wednesdays have been cancelled for August but are expected to start up again in September.
- c. KanCare 2.0 – the state is proposing a one year extension of the current KanCare program and will be submitting that request to CMS by August 31st. There were public comment meetings in June.
- d. New KDADS/CDDO eligibility workgroup – Angela has been asked to co-chair a workgroup to update the eligibility policy and review and update the manual and tools CDDOs use for eligibility determinations.
- e. Rate changes for FY 18 have been published in KMAP and took effect July 1st.
- f. The next KDADS/CDDO business meeting date has changed from August 17th to August 24th at 9:30am. Providers may join the call here in the South Conference Room.

2. CDDO Management Reports were reviewed for the past quarter.

3. Quality Oversight

- a. Update on QO issues – the CDDO received one complaint over the past quarter from a guardian regarding a Day/Residential provider. The guardian chose to find a different provider rather than work through the dispute resolution process.
- b. QO visits – the group discussed on site visits that were completed over the past quarter and no concerns were noted for follow up. The next round of visits was assigned.

The next meeting is scheduled for October 25th at 3pm. However, that conflicts with the InterHab conference that many members may be attending so we will not meet again until January 24th at 3pm.

Minutes by Angela Drake