

## **Cottonwood CDDO Affiliate Meeting**

**1/22/2019 – 2pm  
N/S Conference Rooms**

Present: Kara Walters, Phil Bentzinger, Pam Ludwick, Elizabeth Barkley, Stephanie Skedel, Colleen Hunter, Lynette Goldizen, John Dunlap, Erin Hahs, Amy Cuningham, Susan Davis, Jill Baker, Crystal Nelson, Latonia Wright, & Angela Drake

1. Guest Speaker – Stephanie Rasmussen Sunflower Health Plan; The MCOs have new contracts effective January 1<sup>st</sup> with some new expectations. Several members have transferred over from Amerigroup and Sunflower has 53% of the IDD population in KanCare. Sunflower has loaded authorizations from Amerigroup for the new members but some aren't loading into Authenticare. Workers can clock in using paper timesheets or under Amerigroup accounts that are still functioning until a fix is completed. Amerigroup approved services will be honored through April to give Sunflower time to complete new assessments. Sunflower did not receive copies of PCSPs from Amerigroup so will be requesting copies from TCMs. Sunflower will also be hiring additional Care Coordinators to cover additional members. Sunflower will be having discussions with the state regarding community service coordination and doing a pilot of information sharing between Sunflower and community coordinators. The MCOs have new expectations to conduct quality audits on providers annually and have a crosswalk with licensing requirements. The three MCOs are working on possibly coordinating the audits to make it easier on providers. Also, CMS is requiring reporting of contacts completed by TCMs and Care Coordinators. Sunflower would like to collect the data through their portal. Provider signatures can be completed through the portal and per CMS services are not supposed to start until the provider has a copy of the PCSP and signed it. Sunflower is also part of a task force on how to address the workforce shortage.
2. System Updates
  - a. KS government –
    - i. The Governor's budget adds \$20 million for IDD services but it is uncertain if the increase has been identified to address anything specific.
    - ii. Senate Bill 10 was introduced that eliminates the HCBS monthly obligation.
    - iii. House Bill 2034 on Supportive Decision Making will have a hearing Thursday.
    - iv. Health homes are coming back called OneCare Kansas and information about it is on the KanCare website - <https://www.kancare.ks.gov/providers/onecare-ks-providers>
  - b. Recap KDADS/CDDO Business Meeting –
    - i. The IDD Waiver was submitted to CMS on 1/9/19 for renewal effective 7/1/19. The PCS definition and conflict of interest language were revised based on public comment. Language was also added to require affiliation with the CDDO for IDD Waiver services within a CDDO area.
    - ii. The Electronic Visit Verification contract will stay with First Data/Authenticare.
    - iii. The state is hosting KanCare 2.0 Rapid Response calls on Thursdays at 9am the number is 1-833-791-5968.
    - iv. There was a presentation on KDADS Behavioral Health Services housing programs for transitions from jail for individuals with mental health or substance use.
    - v. KDADS' new draft IDD eligibility policy will be for IDD Waiver program eligibility only and a separate eligibility policy would be needed for children ages 0-5 to access IDD TCM.
    - vi. Michelle Heydon is covering the HCBS Director position at KDADS, there are 3 Waiver manager positions open and Patty Brown is interim commissioner over the licensing staff.

- vii. There are no updates for the ability to expand shared living to new providers. Uploads for shared living requests from current providers need to go to the KDADS general upload not the IDD upload.
  - viii. There will be an RFP for administrative case management for FE, PD, and TBI populations.
  - ix. The training sessions for licensing expectations have been postponed due to a vacancy for the Quality Manager position.
  - x. KDADS has decided that the Behavior Support Plan template is not going into effect.
  - xi. Inclement weather exception requests can only be submitted by licensed Day providers.
  - xii. TCMs **do not** send 3161s to the KanCare Clearinghouse for TCM changes as the Clearinghouse doesn't track that information. Send TCM changes to the CDDO using the Notice of BASIS Change Form. There was discussion on the name of the Notice of BASIS Change Form since BASIS is going away. The group agreed to change the name to Status Action Form to be like Shawnee and Johnson counties.
  - xiii. The provisional employment monthly report is to be sent to Colin Rork at KDADS - [Colin.Rork@kdads.ks.gov](mailto:Colin.Rork@kdads.ks.gov)
  - xiv. There is no roll out date for the new KanCheck system with finger printing but it will most likely not occur until 2020.
- c. The Aetna Care Coordinator for most of Douglas county/Jefferson county members is Callie Simmons phone: 785-596-8180 email: [SimmonsC9@aetna.com](mailto:SimmonsC9@aetna.com)
  - d. The KDADS Background Check Policy was revised 1-14-2019 so please review - [https://www.kdads.ks.gov/docs/default-source/csp/hcbs/hcbs-policies/final-policies/general-policies/e2019-010-hcbs-background-check-policy.pdf?sfvrsn=b4ae04ee\\_6](https://www.kdads.ks.gov/docs/default-source/csp/hcbs/hcbs-policies/final-policies/general-policies/e2019-010-hcbs-background-check-policy.pdf?sfvrsn=b4ae04ee_6)
  - e. CDDO Policies – Were reviewed by the Council of Community Members and they recommended a name change from Cottonwood, Inc. CDDO to Cottonwood CDDO in the header of the policies. Once updated, the revised policies will be posted on the CDDO website. Let Angela know if you have any comments or input on the policies.
  - f. MFEI workgroup – The meetings have been cut back to every other month for now due to concentration on getting the ADRC tool up and running and more youth testing needed for the IDD version.
  - g. Eligibility workgroup – The last meeting ended with KDADS needing to review internally whether or not to include eligibility for ages 0-5 in the policy and announced at the Business meeting that the policy would not include that age group.
  - h. Capacity Assessment workgroup – The group is waiting on KDADS' response to the CDDO suggested revisions to the capacity report.
3. Suggestions for future speakers – Angela suggested a presentation on the Arts Train program at VanGo for young adults. If anyone else has suggestions please send them to Angela.
  4. Provider Sharing – Elizabeth and Stephanie from Serenity Case Management introduced themselves. They are a new TCM provider in the area. Also Crystal Nelson from Case Management Services, Inc. introduced herself as another new TCM provider in the area.
  5. Consumer Marketing List – The list was made available to everyone who attended the meeting.
  6. The next meeting is April 23<sup>rd</sup> at 2pm.

Minutes by Angela Drake

## Cottonwood CDDO Affiliate Meeting

**7/23/2019 – 2pm**  
**N/S Conference Rooms**

Present; Taylor Dechant, Colleen Hunter, Angie Dougan, John Dunlap, Phil Bentzinger, Jason McKenney, Pat Bittel, Pam Ludwick, Marion Babb, Susan Davis, LaTonia Wright, Dave Skinner, Elizabeth Barkley, Stephanie Skedel, Michael Tubbs, Deirdre Humphrey, Amber Frost, Becky Patterson, & Angela Drake

1. Guest Speaker
  - a. Nicholas Oubre from United Healthcare gave a presentation on the Dual Special Needs Program (DSNP) available to individuals who are eligible for both Medicare and Medicaid - <https://www.uhccommunityplan.com/ks/medicare/2019/dual-complete-hmo-pos-snp>
2. System Updates
  - a. CDDO contract
    - i. KDADS/CDDO business meetings will be cut back to twice a year due to the addition of quarterly workgroups for CDDO Operations, Quality Oversight, Eligibility, Functional Assessment, and Complex Needs. Each CDDO is allowed one representative per work group.
    - ii. KDADS wants to implement CDDO staff completing Provisional Plans of Care to start in January for new access to the IDD Waiver. The details will be worked out over the next few months.
    - iii. The 1<sup>st</sup> Quarter State Aid report this year will need to include the distribution methodology and Angela will share that report at the next meeting. Cottonwood distributes State Aid to the individuals left who were previously funded for Day and Residential through the old State General Funds grant so those individuals could continue their services after the grant funds were cut from the State budget.
  - b. KDADS staff updates
    - i. The supervisor for KDADS licensing staff is Paula Branizor - [Paula.Branizor@ks.gov](mailto:Paula.Branizor@ks.gov)
    - ii. Douglas County doesn't currently have an assigned licensing staff (Quality Management Specialist) so Larry Castro - [Lauro.Castro@ks.gov](mailto:Lauro.Castro@ks.gov) from Shawnee County is covering Douglas County. Larry expects tornado drills to be conducted monthly during the months of April through September.
  - c. MFEI workgroup (functional assessment to replace BASIS)
    - i. The remaining 2019 meetings are scheduled for 8/21, 9/18, and 11/20.
    - ii. The MFEI for the BI Waiver will begin rolling out in August. The MFEI for the FE Waiver and PD Waiver is on pause and more children's testing is needed for the IDD Waiver MFEI. Roll out of the IDD Waiver MFEI is set for spring 2020 but it may be likely that date will be postponed again.
  - d. HCBS Final Rule
    - i. KDADS held meetings last week primarily asking for feedback from stakeholders regarding getting into compliance for the settings rule. The rule is scheduled to go into effect on March 17, 2022 and KDADS has information on their website - [https://kdads.ks.gov/commissions/home-community-based-services-\(hcbs\)/hcbs-waivers](https://kdads.ks.gov/commissions/home-community-based-services-(hcbs)/hcbs-waivers)

- e. KanCare Clearinghouse / change in Protected Income Level implementation
  - i. The increase in the Protected Income Level to \$1,177 will be implemented in September instead of January. The KanCare Clearinghouse is behind on Medicaid reviews but KDHE has a target date of 8/02/2019 to get caught up on all of them so the changes can go into the system for the PIL. Providers should start seeing changes to HCBS monthly obligations after the system updates the PIL change.
  - ii. KDHE employees will be taking over the Medicaid application reviews for HCBS individuals and those employees will be housed at DCF offices again. Lawrence isn't on the office list yet but more cities will be added in the future.
  
- 3. Capacity Assessment
  - a. FY 19 report submitted to KDADS. Top issues noted for this area included workforce shortage and complex consumer support needs. Angela will be asking for provider input once the assessment report template is determined for FY 2020.
  
- 4. Provider Sharing
  - a. Jason McKenney introduced himself again from GT Independence a newly affiliated FMS provider in Kansas.
  
- 5. Consumer Marketing List
  - a. The list was made available to everyone who attended.
  
- 6. Next Meeting
  - a. The next Affiliate Meeting is 10/22/2019 at 2pm in the North/South Conference room. Please email Angela with suggestions for guest speakers.

Minutes by Angela Drake

## **Cottonwood CDDO Affiliate Meeting**

**10/22/19 – 2pm  
N/S Conference Rooms**

Present; Jason McKenney, Erin Hahs, Jill Baker, Pam Ludwick, Angie Dougan, Marion Babb, Lynette Goldizen, Dave Skinner, Elizabeth Barkley, Stephanie Skedel, Sharon Spratt, Josh Saunders, Ranita Wilks, Pat Bittel, Phil Bentzinger, Amy Harmon, Colleen Hunter, Taylor Dechant, Mark Gonzales, & Angela Drake

1. Guest Speaker – Amy Penrod KDADS Commissioner Community Services & Programs discussed the IDD Waiver renewal and asked for feedback on things that work well and suggestions for changes. KDADS wants to modernize the IDD Waiver, renew focus on self-direction and self-determination, improve consumer driven decision making, focus on employment, and workforce development. Providers encouraged keeping the Supported Employment exception to the waiting list and ability to access Children’s Residential up to age 22. CMS is telling KDADS that pre-vocational services need to be separated from Day Supports. KDADS will be working on Waiver amendments to continue allowing employment to be billed under either Day Supports or Supported Employment and to increase the rate for Supported Employment. CMS is also indicating that a provider cannot provide both direct services and TCM services to the same person. KDADS recognizes the need to expand billable activities for TCM but in order to do that it needs to be called something else. Key concerns providers mentioned were; a) people needing more support with decision making, b) Children’s Residential hasn’t been an option for children exiting custody, c) married adults both IDD eligible haven’t been able to access Residential, d) the Residential policy that changed billable activities, e) the cost of residential modifications for compliance with the Fire Marshal, f) licensing issues that require changes to the PCSP without involving the TCM, g) TCM services left out of rate increases & unable to hire TCMs due to low pay rate, h) 240 units not enough for TCM.
  
2. System Updates
  - a. HCBS Final Rule – Day and Residential providers need to complete the self-assessment for your service sites by January 15<sup>th</sup> - <https://communityconnectionsks.org/>
  - b. MFEI – The workgroup is meeting every other month while KU focuses on the assessment tool for the BI Waiver. We are still short on youth assessments for testing.

- c. State Aid – Cottonwood CDDO’s State Aid allocation protocol is posted on our website at -  
<http://www.cddo.cwood.org/Policies/Policy.htm>
  - d. Resource Expo – The Transition Council for Douglas and Jefferson counties is hosting the Resource Expo on April 8, 2020 at Billy Mills Middle School from 4:30pm to 6pm. Save the date and plan to have a booth to showcase your services to students and families at the Expo!
- 3. Capacity Assessment – The report tool for this year has not been finalized yet.
  - 4. Provider Sharing – No one had any announcements or items to share.
  - 5. The Consumer Marketing List was made available to those who attended.
  - 6. The next meeting will be January 28<sup>th</sup> at 2pm. Please send speaker ideas to Angela at [adrake@cwccddo.org](mailto:adrake@cwccddo.org)

Meeting Minutes by Angela Drake