

## **Cottonwood CDDO Affiliate Meeting**

**1/26/10 – 2pm  
N/S Conference Rooms**

Present: Pennie Dubisar-Cross, Janet Fouche-Schack, Alyson Wingert, Marion Babb, Amberlee Dawson, Dorothy Lind, Susan Davis, Ben Layton, John Dunlap, Sophia Rylko, Erin Hahs, Lilly Wright-Smith, Matt Enyart, Barb Bishop, Rachael Huffman, Marlene Tate, Mickey Dick, Stephanie Hein, Vickie Rohrer, Kassandra Rowley, Tim Gorton, Judy Condra, Amber Frost, Mitzie Tyree, Dolores Cummings, Tasha Foster

1. Everyone was welcomed and made introductions.
2. Guest Speakers – Barb Bishop gave a presentation on the Douglas / Jefferson Counties Transition Council, including the history of the Council, informing everyone that the Resource Expo will be April 1<sup>st</sup> from 4pm to 6pm at Free State High School, and that the Council is seeking individuals interested in becoming new members.
3. System Updates
  - a. SRS/CDDO Contract – CDDOs are renegotiating the FY 10 contract today with SRS due to the budget cuts and there will be discussion about changing or relaxing some requirements for the remainder of the fiscal year.
  - b. Statewide BASIS Committee – There is a guideline change that will be posted on the SRS website for Question 6 of the Assessment. Behavior management training will be deleted from the examples of specialized training since the question relates to medical issues.
  - c. Statewide Quality Oversight Committee – There was no meeting last quarter due to the weather. SRS is very pleased with all of the data gathered by TCMs and local QO Committees.
  - d. Statewide Funding Committee –
    - i. Temporary Respite will end 2/1/10
    - ii. SRS gathered data on the number of crisis requests received in FY 10 and the number that are approved. The statewide average is 70% of requests are approved. Currently the number of crisis requests funded exceeds the amount of funding made available from individuals leaving the system.
    - iii. Money is available in the EF pool; please submit a request to Ben or Susan if you have someone eligible.

- iv. A new portability policy will be implemented, no major changes just mostly instructional changes.
- v. A recommendation was made for the new Supportive Home Care allocation methodology to be \$13,500 for children and \$19,000 for adults annually. This will not change Plans of Care, only how much the CDDO is allocated for individuals with that service.
- vi. The Committee recommended that EF thresholds would not change due to the 10% payment cut since rates on Plans of Care have not changed.

e. Other updates –

- i. The CDDO is waiting on a decision from SRS regarding SGF funds available for the remainder of FY 10. We should know within the next 5 to 10 days and then will begin notifying individuals who have lost SGF funds.
- ii. There may be possible Legislation on changing requirements for background checks to include a national check and fingerprinting.
- iii. KU still needs 130 families to participate in testing the children's SIS (Supports Intensity Scale) assessment; packets will be coming soon for Case Managers to distribute to families.
- iv. Systems Transformation Grant – SRS is looking at options to replace the BASIS due to feedback from DD stakeholders. Also SRS is working on replacing the current Payroll Management system with a Fiscal Management system, provider requirements and pay rates are yet to be determined. Mitzie Tyree is on one of the STG workgroups and gave more information on the work in progress.
- v. SRS has an interest in developing an enhanced Residential service for individuals who are no longer able to attend Day services due to aging / dementia or possibly medically fragile.
- vi. SRS / CSS will have 25 field staff for licensing / quality assurance that will cover all Waivers (DD, PD, TA, TBI, & Autism) and be supervised by Brian Bolen at Central Office.

4. Gaps in Services –

- a. Barb Bishop asked that individuals and families affected by the budget cuts testify to the Legislature.

- b. Dental services no longer covered by Medicaid – KNI may now be taking applications for dental services. Also Douglas County Dental Clinic will accept sliding scale fee for services.
5. Provider Announcements / Best Practice Sharing / Other Items –
- a. Barb Bishop informed everyone that the Employment Summit will be April 15<sup>th</sup> and 16<sup>th</sup>. The \$50 conference fee will be reimbursed on attendance.
  - b. Trinity's Discovery program now has a chair lift. Trinity is asking for suggestions on the best time of day to have the program open.
  - c. Janet Fouche-Schack discussed the benefits of the WORK program for individuals without DD funding. IL Counseling services has more flexible billing than DD Case Management.
  - d. Governor Parkinson decided not to close KNI immediately but recommended a downsizing of both KNI and Parsons over a 3 to 4 year period with the eventual closure of one hospital.
6. Consumer Marketing List was made available
7. Next meeting will be April 27<sup>th</sup> at 2pm.

Minutes Recorded by  
Pennie Dubisar-Cross

## **Cottonwood CDDO Affiliate Meeting**

**4/27/10 – 2pm  
N/S Conference Rooms**

Present: Angela Drake, Shelli Barrett, Rebecca Lister, Pennie Dubisar-Cross, Susan Davis, Ben Layton, Janette Corpstein, Corey Van Nostrand, Sophia Rylko, Alyson Wingert, Ruth Wood, Vickie Rohrer, Cheryl Atkinson, Marion Babb, Kassandra Rowley, Jill Baker, Janet Fouche-Schack, John Dunlap, & Dorothy Lind

1. Everyone was welcomed and completed self introductions.
2. Guest Speakers
  - a. Angie Reinking (SRS) gave a presentation and updates on the Money Follows the Person grant. Changes coming to the grant included extending the time period of the grant through 2016 and reducing the required facility stay to 90 days before qualifying to transition to community services with MFP.
  - b. Corey Van Nostrand (DSK) gave a presentation on DSK Youth and Family Training Center, Inc. Services include training and support forums for parents / families of individuals with disabilities and for adults with disabilities regarding advocacy and communication, medical issues and working with medical personnel / hospitals, education and the IEP process, personal growth, and tutoring.
  - c. Rebecca Lister (Monaco) – informed the group of their new web based informational forum on TCM issues.  
<http://www2.monacoassociates.com/Wiki/Default.aspx>
3. System Updates
  - a. SRS/CDDO Contract Issues – Negotiations are scheduled for June 2, 3, 4, 9, &10 in Topeka. Items of interest this year include following up on workgroups regarding Employment 1<sup>st</sup>, Challenging Behaviors, and Targeted Case Management. BASIS assessments (possibly not assessing individuals annually who are not receiving any services), and the Statewide BASIS Committee may be discussed.
  - b. Statewide BASIS Committee – The next meeting is July 22nd by conference call, sub groups were formed to review behavior data collection and the Services Section.

- c. Statewide Quality Oversight Committee – The next meeting is May 13<sup>th</sup> in Wichita.
  - d. Statewide Funding Committee – Reviewed Appendix B of the SRS/CDDO contract and had to recommend new funding methodologies for State General Funds and Supportive Home Care.
4. Gaps in Services – Discussion of difficulty accessing durable medical equipment since the 10% Medicaid cut. Advocare may be willing to accept Medicaid again.
  5. Provider Announcements / Best Practice Sharing / Other Items – Janet shared that the TCM workgroup is in the process of rewriting the TCM training manual and the online test and then will look at the definition of TCM and what other states have for TCM / Support Coordination.
  6. Consumer Marketing List was made available.
  7. The next Meeting will be July 27<sup>th</sup> at 2pm – Alice Walton from United Access will be the guest speaker.

Minutes Recorded by Angela Drake

## **Cottonwood CDDO Affiliate Meeting**

**7/27/10 – 2pm**  
**N/S Conference Rooms**

Present: Angela Drake, Pennie Dubisar-Cross, Lynette Grimes, Erin Hahs, Sophia Rylko, Dolores Cummings, Mitzie Tyree, John Dunlap, Vickie Rohrer, Joni Beard, Mickey Dick, Judy Condra, Ben Layton, Alyson Wingert, Janette Corpstein, & Cheryl Atkinson

1. Guest Speaker – Alice Walton of United Access gave a presentation on accessible vehicles including a van demonstration.  
<http://www.unitedaccess.com/>
2. System Updates
  - a. SRS/CDDO Contract – A copy of the FY 11 SRS/CDDO Contract is on our CDDO website under Policies: <http://www.cddo.cwood.org/>
  - b. Statewide BASIS Committee – The Committee will be meeting only twice this year, the first meeting's discussion focused on Behavior Management Plans and data collection. Be sure that Behavior Plans meet all 4 criteria to be counted as a Plan for BASIS (1. There is a clear definition of the behavior, 2. There is a clear definition of what support staff is doing with regard to the behavior, 3. There is collection of information as to the frequency and objective severity of the behavior as required by regulation, & 4. The plan ensures that supports are specific to the individual).
  - c. Statewide Quality Oversight Committee – The next meeting will be 9/22/10 at the SRS Learning Center in Topeka. We will be discussing Employment 1<sup>st</sup> and collecting some baseline data over the next year on employment related goals in Person Centered Support Plans.
  - d. Statewide Funding Committee – The next meeting will be on 8/11/10 at the SRS Learning Center in Topeka. We will be discussing the Portability Policy in regards to State General Funds, determining if specific rates will be included in the policy or if the language will just state "funds committed" and not include specific rates.
3. Gaps in Services – no gaps in community resources / area services were noted at this time.

4. Provider Announcements / Best Practice Sharing / Other Items – no one had any items to share with the group.
5. The consumer Marketing List was made available.
6. The next Meeting will be October 26<sup>th</sup> at 2pm. Toni Detherage from Success by 6 will be our guest speaker on working with individuals who have experienced trauma.

Minutes recorded by  
Angela Drake

## **Cottonwood CDDO Affiliate Meeting**

**10/26/10 – 2pm  
N/S Conference Rooms**

Present: Angela Drake, John Dunlap, Erin Hahs, Pennie Dubisar-Cross, Ben Layton, Susan Davis, Sophia Rylko, Janet Fouche-Schack, Alyson Wingert, Barb Bishop, Judy Talbot, Lynette Grimes, Cheryl Atkinson, Rachael Huffman, Lisa Reichuber

1. Guest Speakers – Toni Detherage from Seasons, LLC gave a presentation on Understanding Trauma Informed Systems of Care. [www.SeasonsLLC.org](http://www.SeasonsLLC.org)
2. System Updates
  - a. SRS – Everyone should be working on gathering Third Party Liability information and obtaining denial letters from insurance companies for MR/DD Waiver services. This goes into effect for all services provided on 11/1/10 and thereafter. Please keep watching the KMAP website for provider bulletins. CDDO staff emailed out copies of TPL information to providers that we received by October 15<sup>th</sup>.
  - b. Statewide BASIS Committee – SRS wants to discontinue annual BASIS assessments for individuals on the waiting list who are not receiving any services or are receiving TCM only. Further discussion is needed, but SRS would like this to go into effect for January BASIS.
  - c. Statewide Quality Oversight Committee – We need to begin collecting data related to the Employment First initiative. The Consumer QO Visit report has been updated with a new section on employment. This section needs to be completed for all adults ages 18-65.
  - d. Statewide Funding Committee – The Committee will focus on the crisis criteria in the SRS/CDDO contract this year and interpretation of those criteria.
3. Gaps in Services – The need for Positive Behavioral Supports for adults, this has been discussed with SRS in contract negotiations and with the Challenging Behavior work group.
4. Provider Announcements / Best Practice Sharing / Other Items –
  - a. Cottonwood, Inc. introduced their new Records Manager Sarah St. John.
  - b. The Arc of Douglas County handed out flyers for a presentation on the MR/DD waiting list on 11/17/10 at 7pm at the United Way Center 2518 Ridge Ct and for their pancake breakfast on 10/30/10, 8am – 11am at St. John The Evangelist Church 1229 Vermont.
5. Consumer Marketing List was made available.
6. Next Meeting will be January 25<sup>th</sup> at 2pm. Guest Speakers will be New Hope PRTF and Project Lifesaver.

Minutes Recorded by Angela Drake